

**Invitation of quotation**  
**for**  
**Supply of Ophthalmoscope and Otoscope**  
**At**  
**All India Institute of Medical Sciences, Jodhpur**

Inquiry No.: : Admin/Gen/32-07/2019-AIIMS.JDH

Inquiry Issue Date : 26<sup>th</sup> July, 2019

Last Date of Submission : 01<sup>st</sup> August, 2019 at 05:00 PM.



**All India Institute of Medical Sciences, Jodhpur**

Basni Phase - II, Jodhpur – 342005, Rajasthan

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**Invitation of quotation for Supply of Ophthalmoscope and  
Otoscope at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Ophthalmoscope and Otoscope for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 01.08.2019 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF OPHTHALMOSCOPE AND  
OTOSCOPE AGAINST INQUIRY NO. ADMN/GEN/32-07/2019-  
AIIMS.JDH” DUE ON 01.08.2019 05.00 PM”**

**1. Terms & Conditions:**

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
  - The firm shall have valid GST/Other taxes and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** – within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

**2. Special Terms & Conditions:**

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **Catalog must be attached with quotation for technical evaluation.**
- C) **The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation.**
- D) **The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

**Administrative Officer**

Encl.: Annexure 1 (Specification)  
Annexure 2 (Format of price bid)

Annexure 1

S. No.	Particular	Required Make	Qty.
1.	<u>Direct Ophthalmoscope</u>	<p>Direct ophthalmoscope is an instrument designed to visualize the interior of the eye, with the instrument relatively close to the subject's eye and the observer viewing an upright magnified image.</p> <ol style="list-style-type: none"> <li>1. Lightweight and compact</li> <li>2. Light source- LED</li> <li>3. Dust free sealed optics</li> <li>4. red free and cobalt blue filter</li> <li>5. Universal convertible handle</li> <li>6. Aperture dial offers six selections</li> <li>7. Range of lenses: 27 lenses from -35D to +40D</li> <li>8. Exclusive continuous brightness control between 100 % and 3 with one-finger operation.</li> <li>9. Suitable for large as well as small or undilated pupils</li> <li>10. Ergonomic design fits the orbita comfortably, and blocks out ambient light.</li> <li>11. Glass condensing lens</li> <li>12. Nickle- cadmium rechargeable battery</li> <li>13. The unit shall be capable of being stored continuously in ambient temperature of 0-50deg C and relative humidity of 15-90%</li> <li>14. Manufactures/Supplier should have ISO certificate to Quality Standard or Should be FDA, CE, UL or BIS approved product</li> <li>15. User's care, Cleaning, Disinfection &amp; Sterility issues Disinfection: Parts of the Device that are designed to come into contact with the patient or the operator should either be capable of easy disinfection or be protected by a single use/disposable cover</li> <li>16. <b>Certificates</b> (pre-market, sanitary, ..); Performance and safety standards (specific to the device type); Local and/or international 1) Should have IEC 60601-1/IEC 60601-1-2/CE (EU) certificate; 2) Optical radiation hazards with ophthalmoscopes: ISO 10942 or ISO 15004; 3) Manufacturer/supplier should have ISO 13485 certificate for quality standard;</li> <li>17. Requirements for sign-off Certificate of calibration and inspection from the manufacturer. Training of staff (medical, paramedical, technicians) 1) Training of users on operation and basic maintenance; 2) Advanced maintenance tasks required shall be documented.</li> <li>18. <b>WARRANTY AND MAINTENANCE</b> Warranty 3 years including light source. Maintenance tasks 1) Maintenance manual detailing; 2) Complete maintenance schedule; Service contract clauses, including prices 1) The spare price list of all spares and accessories (including minor) required for maintenance and repairs in future after guarantee/warranty period should be attached; 2) Free servicing (min. 2/year) during warranty period</li> <li>19. Should provide 2 sets (hardcopy) of: 1) User, technical, maintenance and service manuals to be supplied along with machine diagrams; 2) List of equipment and procedures required</li> </ol>	03 Nos.

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		<p>for local calibration and routine maintenance; 3) Certificate of calibration and inspection; List of important spares and accessories, with their part numbers and cost;</p> <p>20. Service Support Contact details (Hierarchy Wise; including a toll free/landline number) Contact details of manufacturer, supplier and local service agent to be provided; Any Contract (AMC/CMC/add-hoc) to be declared by the manufacturer;</p> <p>21. Recommendations or warnings Any warning signs would be adequately displayed.</p> <p><b>Accessories</b></p> <ol style="list-style-type: none"> <li>1. Hard-rigid case for keeping the ophthalmoscope safe</li> <li>2. One extra LED bulb</li> </ol>	
2.	<b><u>Otoscope</u></b>	<ol style="list-style-type: none"> <li>1. Pocket size and Handy</li> <li>2. Light source LED should have LED illumination defining optimal light intensity, homogeneity and colour rendering for the most accurate diagnosis. Red is red, blue is blue. Colour temperature: 3,500K, Colour Rendering Index (CRI) &gt;97, special index for red colours (R9) &gt;93 on a maximum scale of 100.</li> <li>3. Should have continuous brightness control between 100% and 3%.</li> <li>4. Single finger operation brightness control.</li> <li>5. Viewing Window with 4x Magnification: Optimized casing surface for razor-sharp images and minimal reflection.</li> <li>6. Swiveling Viewing Window: built into the instrument. Useful for instrumentation, cannot be misled</li> <li>7. Power source- Rechargeable battery</li> <li>8. Attachment clip with integrated on/off switch. Secure. Switches off automatically when returned to the pocket.</li> <li>9. 20.000 switch cycles.</li> <li>10. High-quality handle: Chrome-finish upper section/ refined plastic. Shock proof, sturdy, non-slippery.</li> <li>11. Multi-coated precision optics. Should Offer high resolution and distortion free images.</li> <li>12. Fiber Optic Illumination. Should Ensures homogeneous, very bright illumination and an unobstructed view of the ear canal and tympanum.</li> <li>13. Should have Integrated insufflation port offers tympanic mobility testing without air leakage</li> <li>14. Instrument head matt-black inside. Eliminates reflexes.</li> </ol> <p><b>Accessories</b></p> <ol style="list-style-type: none"> <li>1. 5 sets of 4 reusable tips with each otoscope ( total 20 )</li> <li>2. 20 each of 2.5 and 4mm dia. All Spec disposable tips</li> <li>3. Hard case to keep otoscope safely</li> <li>4. 1 led Bulb</li> </ol>	03 Nos.

**Note:- The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**

**[On the letterhead of firm]**

**ANNEXURE "2"**  
**PRICE BIDFORM**

To,

Administrative Officer,  
AIIMS, Jodhpur.

Dear Sir,

1. I/We ..... Submitted the quotation for Enquiry No. "QUOTATION FOR SUPPLY OF OPHTHALMOSCOPE AND OTOSCOPE AT AIIMS AGAINST THE INQUIRY NO. Admn/Gen/32-07/2019-AIIMS.JDH" DUE ON 01.08.2019 05.00 PM for Supply of Ophthalmoscope and Otoscope at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty.	Quoted Make	Price/Unit Exclusive of GST (INR)	GST/ Other Taxes	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive of GST (INR)	MRP
1.	Ophthalmoscope <b>Specification:</b> As per Annexure – 1	03 Nos						
2.	Otoscope <b>Specification:</b> As per Annexure – 1	03 Nos						

**Note:-**

- The Bidder must quote only single Make & Model.**
- The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation otherwise quotation will be REJECTED.**
- The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be REJECTED.
- Catalog must be attached with quotation for technical evaluation.
- The supplier may be asked to arranging demonstration of their equipment for which rates have been quoted, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date \_\_\_\_\_

(Name) \_\_\_\_\_

Place \_\_\_\_\_

Name of Firm/Company/Agency \_\_\_\_\_

GSTIN No.: \_\_\_\_\_

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**Bank Name:-** \_\_\_\_\_

**Bank Account No.:** \_\_\_\_\_

**IFSC Code:-** \_\_\_\_\_

**Branch Name:** \_\_\_\_\_

**Phone No.**\_\_\_\_\_

**Email:**\_\_\_\_\_

**(Signature of Authorized Person)** \_\_\_\_\_

**Seal:**\_\_\_\_\_